

**November 26, 2008**

**TO: Staff**  
**FROM: Brent Grothe**  
**RE: Friday, Dec. 5, 2008 - ASB Pre-Christmas Basket Assembly**

The ASB Pre-Christmas Basket Assembly will be held in the auditorium on Friday, December 5, 2008 on a split A.M. assembly schedule. The assembly will revolve around 3rd period.

Please escort your 3rd period class to the assembly, when indicated, and sit with them as a class in the auditorium. Use side entrances if you come down the Miller St. wing. Please help students move to the middle seats and fill in gaps.

### **Split A.M. 20 min. schedule on 12.5.2008**

<b>Period 0</b>	<b>7:15</b>	<b>-</b>	<b>8:05</b>	
<b>Period 1</b>	<b>8:15</b>	<b>-</b>	<b>9:05</b>	
<b>Period 2</b>	<b>9:10</b>	<b>-</b>	<b>10:05</b>	
<b>PAWS</b>	<b>10:05</b>	<b>-</b>	<b>10:20</b>	
<b>Break</b>	<b>10:10</b>	<b>-</b>	<b>10:20</b>	
<b>Period 3</b>	<b>10:25</b>	<b>-</b>	<b>10:55</b>	<b>Group #1 @ Assembly</b>
	<b>10:25</b>	<b>-</b>	<b>11:15</b>	<b>Group #2 in class</b>
	<b>11:15</b>	<b>-</b>	<b>11:45</b>	<b>Group #2 @ Assembly</b>
	<b>11:00</b>	<b>-</b>	<b>11:45</b>	<b>Group #1 in class</b>
<b>1st Lunch</b>	<b>11:45</b>	<b>-</b>	<b>12:15</b>	
<b>Period 4A</b>	<b>12:20</b>	<b>-</b>	<b>1:10</b>	
<b>Period 4B</b>	<b>11:50</b>	<b>-</b>	<b>12:40</b>	
<b>2nd Lunch</b>	<b>12:40</b>	<b>-</b>	<b>1:10</b>	
<b>Period 5</b>	<b>1:15</b>	<b>-</b>	<b>2:05</b>	
<b>Period 6</b>	<b>2:10</b>	<b>-</b>	<b>3:00</b>	

**Group #1...at 10:15 all *Mathematics, Science, Social Studies, and Foreign Language* third period classes quickly take roll and report immediately to the auditorium. Students need to be seated by 10:35.** Please help usher the students quickly to seats as a class, sit with your class, and help keep them focused.

**Group #2...All other classes carry on with a 10:25 - 11:15 third period.**

**10:55 - Group #1** excused from the auditorium, back to third period classrooms by 11:00. Class time: 11:00 - 11:45.

**11:15 - Group #2** excused to go to the auditorium. Please help usher students in and then supervise an area. **Seated by 11:25.**

**11:45 - Both groups** excused to go to **1st lunch or period 4B.**